

LIMERICK CITY COUNCIL,
MERCHANT'S QUAY,
LIMERICK.
TEL: (061) 407180

**APPLICATION UNDER LIMERICK COUNTY BOROUGH (PARKING PLACES) BYE-LAWS,
2006
APPLICATION FOR A RESIDENTIAL PARKING PERMIT. (APPLIC. UPDATED DEC 2013)**

PLEASE READ NOTES OVERLEAF CAREFULLY BEFORE COMPLETING THIS FORM

PLEASE TICK APPROPRIATE BOX

FIRST APPLICATION:

CHANGE OF VEHICLE:

RENEWAL:

CHANGE OF ADDRESS:

(1) Name of Applicant: _____

(2) Address of Applicant: _____

(3) Telephone (Home) _____ (Mobile) _____

(4) Is the above address your normal place of residence? Yes No

(5) Is this a rented property? Yes No

(6) Is this property divided into 2 or more rental units Yes No
Apartment Number: _____

(7) How long have you resided at the above address? _____ years _____ months

(8) Vehicle Registration No: _____ Make/Model of Vehicle: _____

(9) Name of Streets (In respect of which a Residential Parking Disc is requested)

(A) _____

(B) _____

I hereby declare that I am a resident at the address mentioned at (2) above and that I am the owner of the vehicle mentioned at (8) above in respect of which I am applying for a Residential Parking Disc Permit for the streets mentioned above.

SIGNED: _____ DATE: _____

CONDITIONS FOR ELIGIBILITY

- (1) **The vehicle must be registered in the applicant's name at the address for which the permit is required.** The Certificate of Registration must be submitted for inspection along with the application form **AND** supply a photocopy of the **current insurance certificate** for the vehicle indicating **the applicant's name at the address for which the permit is required** and car registration for which the permit applies. If the car is registered in the name of a company you must supply a copy of the current insurance certificate for the vehicle **AND** a letter from the company stating that you are employed by them, **the applicant's name and the address for which the permit is required**, the car registration and that the applicant has habitual use of the vehicle **AND**
- (2) Supply to this office current documentary evidence of residence to support your application e.g. recent Domestic Utility Bill and/or Registered Landlord's lease agreement.
NOTE: If you are a first-time applicant, proof of ownership of property or Copy of Lease/Tenancy Agreement is required.
- (3) **The applicant must be on the Register of Electors at the address for which the disc is required.** If this is not so the person can apply to go on the Register of Electors. This can be done at the **Management Services Department, Third Floor, Limerick City Council, City Hall, Merchant's Quay, Limerick** A copy of the form must also be supplied with the application for a residential parking permit **OR**
If you are not on the register to vote at the address for which the parking permit is being sought the Statutory declaration form must be completed, signed and stamped in the presence of a Peace Commissioner/Commissioner for Oaths or Practising Solicitor in Limerick City/County

AND

- (4) Supply a photocopy of current driving licence
- (5) In the case of Change of Address/Car. Reg. submit previous permit.
NOTE: Payment of fee does not constitute an undertaking by Limerick City Council to issue a Parking Permit. Remember, only an official Residential Parking Permit will be accepted by Limerick City Council Traffic Wardens. Display of fee receipt will not suffice, as the fee will be returned to you, if your application is not approved.

Supply any other information requested by Limerick City Council

EXPLANATORY MEMORANDUM

- (01) **"OWNER"** means a resident by whom the vehicle is habitually kept and used.
- (02) **"RESIDENT"** means a person whose normal residence is at premises situated in a street containing a disc-parking place.
- (03) **"VALID RESIDENTIAL PARKING DISC"** means a residents parking disc which relates to a particular street/streets and to a period which **has not expired** and which is issued by the Local Authority in whose functional area the vehicle on which the disc is displayed is parked.
- (04) **"VEHICLE"** means a private motor car, station wagon or a passenger vehicle having accommodation for **not more than seven passengers excluding the driver.**
- (05) The display of a valid residential parking disc on the vehicle in respect of which the disc was issued shall permit the owner of the vehicle (or any person using it with his/her consent) to park it without limitation as to time in a disc parking place in a street to which the disc relates.
- (06) Valid Residential Parking disc shall be so displayed in the interior of the vehicle in respect of which it is issued that it can be read from outside the vehicle.
- (07) Where a vehicle displaying a valid residents parking disc is parked in a disc parking place, a person shall not interfere with the disc.
- (08) **The fee for a residential parking disc shall be €6.35 (For 1 year)**
- (09) **A Residential parking disc shall be issued for one year from the date of issue.**
- (10) If the holder of the Residential Parking Permit, change of address or disposes of the vehicle, the original disc should be returned to the Customer Services Department, Limerick City Council. A new disc can be issued for the change of address or new vehicle for a 12 month period for €6.35