



Limerick City Council
Planning & Economic Development Department

**DEVELOPMENT PROPOSED BY, ON BEHALF OF OR IN PARTNERSHIP WITH
 PLANNING AUTHORITY APPLICATION FORM**

Part XI Planning & Development Act, 2000-2010 (As Amended)
 Part 8 Planning & Development Regulations, 2001 (As Amended)

**ADMINISTRATIVE USE
 ONLY:**

DATE RECEIVED:

REFERENCE NO:

Administrative Officer

Date

ALL APPLICATIONS SHALL BE SENT TO:

Planning & Economic Development Department, Limerick City Council, 1st Floor City Hall,
 Merchants Quay, Limerick.

Telephone: 061-415799

Fax: 061-410401

E-mail: plandev@limerickcity.ie

**PLEASE COMPLETE THIS FORM IN FULL. INCOMPLETE SECTIONS MAY LEAD TO A DELAY
 IN PROCESSING YOUR APPLICATION.**

1. LOCATION OF PROPOSAL: _____

2. NATURE & EXTENT OF DEVELOPMENT PROPOSAL: _____

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3. IN THE CASE OF APPLICATIONS FOR A MATERIAL CHANGE OF USE OR FOR RETENTION OF SUCH MATERIAL CHANGE OF USE PLEASE STATE:

(A) EXISTING USE: _____

(B) PROPOSED USE: _____

(C) NATURE & EXTENT OF ANY SUCH PROPOSED USE: _____

4. NUMBER OF RESIDENTIAL UNITS PROPOSED (IF APPLICABLE): _____

5. NUMBER OF HOUSES: _____ AND/OR APARTMENTS: _____

6. AREA OF THE SITE: HECTARES: _____ ACRES: _____
(1 Hectare = 2.471 Acres)

LEGAL INTEREST

7. LEGAL INTEREST OF APPLICANT IN THE SITE OF THE PROPOSED DEVELOPMENT:

OWNER: _____

OR

OTHER (PLEASE SPECIFY): _____

If the applicant is not the owner, state name & address of owner & include documentary evidence of consent of the owner to make the application.

PUBLIC NOTICES

8. NAME OF NEWSPAPER IN WHICH PUBLIC NOTICE WAS PUBLISHED: _____

9. DATE OF PUBLICATION: _____

10. DATE SITE NOTICE WAS ERECTED ON SITE: _____

FLOOR AREA: RESIDENTIAL

11. (A) NEW BUILDING(S) RESIDENTIAL FLOOR AREA PER UNIT _____ m²
GROSS FLOOR AREA _____ m²

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(B) EXTENSION TO DWELLING

GROSS FLOOR AREA _____ m²

(C) OTHER DOMESTIC

FLOOR AREA PER UNIT _____ m²

(SHEDS, GARDEN SHEDS, GARAGES ETC)

GROSS FLOOR AREA _____ m²

FLOOR AREA: OTHER

12. (A) Other Development (i.e. car-park etc)

Floor Area per Unit _____ m²

Gross Floor Area _____ m²

(B) Change of Use

Floor Area per Unit _____ m²

Gross Floor Area _____ m²

ENVIRONMENTAL IMPACT STATEMENT

13. IS AN EIS SUBMITTED WITH THIS APPLICATION: YES/NO: _____

APPROPRIATE ASSESSMENT

14. HAS AN AA BEEN SUBMITTED WITH THIS APPLICATION:

YES () NO ()

SIGNED ON BEHALF OF LIMERICK CITY COUNCIL: _____

DIRECTOR OF SERVICE

DATED: _____

NOTES: REQUIREMENTS FOR A VALID APPLICATION

1. The relevant Department shall engage with the Planning Department in respect of the proposal to ensure: (a) The proposal is in accordance with the City Development Plan and relevant Government Guidelines (b) The design of the development is acceptable and (c) The drawings are in accordance with the relevant Regulations.
2. Part 8 application to be available in the Planning Department from the date stated in the newspaper notice.
3. Part 8 application form to be signed by the relevant Director of Service.
4. Newspaper and Site Notices shall comply with the requirements of the Planning Regulations.

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5. All Part 8 applications to be accompanied by a report from the Roads and Sanitary Services and Environment Departments that they have no objection to the proposal as submitted. Any required amendments must be incorporated into the submitted design.
6. Any submissions or objections received in the Planning Department during the period for submissions will be forwarded to the Department responsible for preparing the Part 8 application for comment. The Department shall submit a **report on the submissions** received and proposed alterations to the proposal. This report must be presented 14 days prior to the Council meeting.
7. Requests for Further Information or Clarification will be directed to the Department responsible for preparing the Part 8 application for reply
8. Where the period for making submissions ends less than 14 days prior to a Council Meeting, the Manager's Report will not be on the Agenda for that Council meeting.
9. Where responses to submissions or further information requests are not received by the Planning Department at least 14 days prior to a Council meeting the Manager's report will not be on the Agenda for that Council Meeting.
10. 6 Copies of Drawings shall be submitted.

It is advised that a proposal will require approximately 12 weeks to be processed prior to presentation to the Council.

Your attention is also drawn to the fact that proposals where the inspection/submission period takes in the Christmas holiday period, an extra nine days should be added to the above time frame in accordance with the Regulations

You should also bear in mind when preparing a Part 8 submission that Council Meetings are not held during the month of August.